

Request to Add a Non-Standard Training Program to EVNet

This form is to be used by an authorized Training Program Liaison (TPL) to request that a non-standard training program be added to the institution's list of available non-standard titles in EVNet. Please complete all fields (two pages) below and scan and email to EVNetAdmin@ecfm.org or fax to ECFMG at 215-386-9766.

ECFMG will notify the TPL by e-mail once the request to add a non-standard program has been reviewed and approved. Upon receipt of approval notification, the TPL can proceed with creation of an appointment profile in EVNet. Keep in mind individual sponsorship eligibility can only be determined after the on-line appointment profile has been submitted by the TPL, accepted by the applicant and all required supporting documentation has been received and reviewed.

A. Program Information

Title of Non-standard Discipline: <i>(ABMS-member Board Recognized Discipline – See Box “D”)</i>	
Non-standard Program Director Name:	
Non-standard Program Director Contact Info: <i>(Address, Telephone, Email)</i>	
Name of “Parent” Program: <i>(ACGME-accredited Specialty or Subspecialty)</i>	
ACGME-accredited “Parent” Program Director Name:	
“Parent” Program ACGME ID Number:	_____ - _____ - _____ - _____

B. Host / Participating Site(s) of Activity

Name of Sponsoring Institution:	
Sponsoring Institution ACGME ID Number:	_____ - _____
Primary Site of Activity: <i>(Complete only if Primary Site is Different from Sponsoring Institution)</i>	
Primary Site ACGME ID Number: <i>(Complete only if Primary Site is Different from Sponsoring Institution)</i>	_____ - _____

C. Duration

GMEC-approved Program Duration:

_____ months

D. ABMS-member Board Recognition

Name of Associated ABMS-member Board:

Is the non-standard program identified in Box "A" above listed on the ECFMG website as a recognized discipline?*

(See www.ecfm.org/evsp/nonstandard-subspecilaty-disciplines.html)

Yes_____ No_____

**If the non-standard program identified is not currently listed on the ECFMG website as a recognized discipline, a letter from the associated ABMS-member board is required. When requesting a letter from an ABMS-member board, it is important to keep in the mind that the board should be asked only to comment on educational developments, trends or expanded areas within their field of expertise, not on the applicant's qualifications and/or the content of the specific program for which sponsorship is being requested.*

E. TPL Information

Name of TPL for Non-standard Program:

(Program Identified in Box "A")

TPL Telephone Number:

TPL Email Address:

Please identify any/all additional TPLs at your institution that may need access to this non-standard title in EVNet:

By submitting this form, the Graduate Medical Education Committee (GMEC) Chair/Director, program director of the ACGME-accredited parent program, and ECFMG Training Program Liaison confirm the following:

1. The GMEC has approved the above mentioned non-standard training program/pathway and curriculum.
2. The teaching hospital is in full compliance with ACGME requirements as evidenced by "Favorable" action on its most recent institutional review.
3. All creditable programs within the teaching hospital are in good standing with the ACGME.
4. The non-standard training program/pathway is directly associated with the ACGME-accredited parent program referenced above.

TPL Signature: _____ **Date:** _____